

# Typing Special Characters in Ubuntu

## ENABLING THE COMPOSE KEY:

Before doing anything, you must **enable the Compose Key**. To do this, open the “System Settings” application. Go to the “Keyboard” pane. In the “Shortcuts” tab, choose “Typing” from the left sidebar. Set the “Compose Key” to “Right Alt” (which appears as AltGr on your keyboard).

This setting will ensure that there is no interference with other keyboard functions.

## HOW TO TYPE A SPECIAL CHARACTER:

To type a special character, **hold down the compose key. Type the symbol (Key #1)** that you need. Then, **type the letter (Key #2)** that you need. **Release the compose key.**

## KEY COMBINATIONS FOR SPANISH CHARACTERS:

Desired Symbol	Key #1	Key #2
´ (accent)		(any letter)*
ñ (tilde)		<b>N</b> *
ü (dieresis)	+	<b>U</b> *
¡ (inverted exclam.)	+	+
¿ (inverted quest.)	+	+
« (open quote)	+	+
» (close quote)	+	+
€ (euro sign)		<b>E</b>

\* If you need a capital letter, hold the shift key when typing the letter.